

Most Holy Redeemer Athletic Association Handbook



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MHR Athletic Association

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ARTICLE 1: NAME

This organization shall be known as the “Most Holy Redeemer Athletic Association” and is hereinafter referred to as the MHRAA.

ARTICLE 2: MISSION STATEMENT

The MHRAA provides a combined instructional and competitive sports program as an extension of the Most Holy Redeemer (MHR) School academic program.

ARTICLE 3: PHILOSOPHY

The MHRAA is concerned with the religious, moral, academic, physical, and social development of each participant. Through participation in the MHRAA, participants will develop life-long skills and positive values such as good sportsmanship, leadership, self-discipline, integrity, teamwork, and respect for rules and regulations. The MHRAA strives for all participants to have a positive experience regardless of their athletic ability.

ARTICLE 4: AFFILIATIONS

The MHRAA is a school sponsored organization, and is an extension of the MHR parish, MHR school and its curriculum. All aspects of this program are subject to the authority of the MHR Principal.

ARTICLE 5: ORGANIZATION AND TERMS

The MHRAA is comprised of the following members:

1. Principal (non-voting)
2. Executive Board (2 year term): President, Vice President, Treasurer, Southside Catholic Conference Representative, Secretary
3. Board of Coordinators (2 year term): one coordinator for each sport
4. Committee members: assistant coordinators, concession coordinator, fundraiser coordinator, social media coordinator, website designer

ARTICLE 6: VOTING PROCEDURES

Each member of the Executive Board and Board of Coordinators will cast one written vote for MHRAA elections, conference votes, by-law changes, and for any other issue that a vote is needed. A majority of voting members must be present for a vote to take place. Voting will take place at an in-person meeting and be recorded by the secretary. Results of a vote will be announced by the secretary.



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ARTICLE 7: DETERMINING POSITIONS

In order to be eligible for the Executive Board and Board of Coordinators, an individual must be a registered parishioner and cannot be the head coach of any indoor MHR team during the season in which they are the coordinator.

Executive Board: Interested individuals must have served as a coordinator for at least one calendar year. Anyone interested in an Executive Board position will submit a letter of interest to the Executive Board, be given time to speak to the MHRAA to present their qualifications, and then the voting members of the MHRAA will vote for an individual to fill the new position. Voting will be written and anonymous. Any individual directly involved with an issue being voted on will excuse themselves. The individual with the most votes will win the election.

Board of Coordinators: Interested individuals must have served as an assistant coordinator for at least one of their sport's seasons. Anyone interested in a Board of Coordinators position will submit a letter of interest to the Executive Board, be given time to speak to the Executive Board to present their qualifications, and then the five voting members of the Executive Board will vote for an individual to fill the new position. The individual with the most votes will become the coordinator.

Vacancies: Vacancies of members on the Executive Board or Board of Coordinators, which occur for a reason of death, resignation, or any other reason than by regular expiration of the term of office, shall be filled by an existing member for the remainder of the unexpired term by a majority vote of the remaining MHRAA members.

ARTICLE 8: PRINCIPAL AND EXECUTIVE BOARD RESPONSIBILITIES

The Principal shall

- oversee the MHRAA
- make the final decision on the overall operations of the MHRAA
- resolve any conflict that could not be resolved by the Executive Board and resolve any grievance related to the Executive Board

The President shall

- preside at all regular and special meetings of the MHRAA
- prepare and distribute an agenda for all meetings
- schedule matters to be considered by the MHRAA before final action
- assign additional duties and responsibilities to individual MHRAA members for furtherance of the athletic program



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- approve all MHRAA expenditures
- monitor the program finances with the assistance of the Treasurer

The Vice-President shall

- in the absence of the President perform all duties of the President
- be the contact person for coordinators
- attend monthly conference meetings
- report conference information at each monthly meeting
- report relevant information to the appropriate coordinator
- assist any Coordinator when it is deemed necessary

The Treasurer shall

- be responsible for all funds received or collected by the MHRAA
- maintain the MHRAA savings and checking accounts
- review and approve all bank statements relating to these accounts
- file all bills in an appropriate manner
- provide a financial report for review at the monthly meeting
- issue checks approved by the President
- provide a year end financial report

SouthSide Catholic Conference Representative shall

- represent the parish and MHRAA at conference meetings
- provide an update on conference workings at each monthly MHRAA meeting

The Secretary shall

- maintain and send out a record of the minutes from all meetings
- assist any Coordinator when it is deemed necessary

ARTICLE 9: BOARD OF COORDINATORS RESPONSIBILITIES

Each sport will have a Coordinator (see sport specific document for sport specific information). Each Coordinator is responsible for building a staff of Assistant Coordinators. A Coordinator should consult with their Assistant Coordinators prior to casting a vote. Assistant Coordinators can vote in place of a Coordinator. The Executive Board can remove a coordinator if they are delinquent in their duties and fail to correct their shortcomings after being notified by the Executive Board.



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Coordinators shall

- maintain a budget and track expenditures
- arrange player evaluations with the assistance of the Executive Board
- assign head coaches in consultation with the Executive Board
- provide teams with necessary clothing and equipment
- communicate with families
- complete their required duties such as gym supervision for indoor sports

ARTICLE 10: MEETINGS, MINUTES, PETITIONS

The MHRAA will meet each month with each sport having a representative present and an open public forum.

ARTICLE 11: GRIEVANCES

All grievances will follow the steps below. Only step 4 applies to a grievance that involves a non-team related aspect of the MHRAA. The Principal makes the final decision on a grievance involving the Executive Board. Grievances will occur no less than 24 hours after the event that is leading to the grievance.

1. Look at the by-laws for clarification on the issue
2. Contact the coach of the team (not during or immediately after a game)
3. Contact the Coordinator of the sport
4. Submit a signed, written grievance to the Executive Board or Principal if the grievance involves the Executive Board

ARTICLE 12: COACHES: SELECTION, ROLES, RESPONSIBILITIES

The deadline for applying to coach is when registration for the sport has closed. If more than one person is interested in a coaching position, they will contact the Coordinator to express their interest and the Executive Board and Coordinator will make a decision based on each candidate's qualifications and what is best for our student-athletes. If a current coach is in good standing with the MHRAA, meaning they have met all expectations of the Executive Board and Coordinator, the current coach gets first right of refusal for a coaching position.

If a coach does not perform his/her duties according to the mission, philosophy, and guidelines of the MHRAA, their actions will be formally addressed by the MHRAA Executive Board. If the coach continues to be negligent or deficient in carrying out their responsibilities, the MHRAA Executive Board can dismiss the coach. Coaches who have been removed from their position will not be involved in any other aspects of the MHRAA and may apply for reinstatement one year after their removal. A two-thirds majority vote of the MHRAA voting members in favor of



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reinstatement is needed for the coach to resume their duties.

ARTICLE 13: CREATION OF TEAMS AND EVALUATIONS

Sports that require an evaluation of players to determine placement on an A or B team will utilize a combination of the guidelines below to determine the teams. If enough players are registered to create a third team, the third team will be a B team. Players not registered for a sport cannot join a sport once games have begun. An MHRAA Executive Board member or Coordinator will be present at each evaluation.

1. We will utilize an evaluator with no ties or relationship to anyone being evaluated.
2. No family member of a player at the evaluation will be present, including members of the MHRAA.
3. Following the evaluation, the Coordinator will consult with previous coaches of the players to confirm placement of players on 7th and 8th grade teams.
4. Players will not be placed on a team unless they are present at an evaluation.
5. Poor behavior at the evaluation will lead to a player not being placed on a team.

ARTICLE 14: PLAYING TIME

Per Archdiocese policy, “winning at all costs” will not be tolerated. The opportunity to participate in sports with meaningful playing time is essential to the personal and athletic development of children.

In 4th and 5th grade, teams will be split evenly and playing will also be evenly distributed. In 6th, 7th, and 8th grade, all players who are in good standing with their coach will play “meaningful minutes” in every game, including playoff games. Good standing means they have met the attendance, effort, and other expectations established by the coach. Every player will play “meaningful minutes” in every game except football due to the greatly increased chance for injury in football.

If a team needs to temporarily use a player from another MHR team, they will use a player from the same grade. If such a player is not available, the team will use a player from the next lower grade. Players chosen to temporarily help a team will not receive more playing time than the permanent members of the team.

ARTICLE 15: ANNUAL CALENDAR

August

- monthly meeting
- pre-season parent meeting in early August
- online store opens



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September

- monthly meeting
- Mass in the Park (2nd Sunday) and Duffy Award (adult) presentation
- Raider Run

October

- monthly meeting
- Coordinators prepare for winter sports
- winter sports registration during the first two weeks
- evaluations for winter sports during the last two weeks

November

- monthly meeting
- online store opens

December

- monthly meeting

January

- monthly meeting
- spring sports registration during the last two weeks

February

- monthly meeting
- Coordinators prepare for spring sports

March

- monthly meeting
- Christian Award essays written by eighth graders
- MHRAA openings announced in the bulletin

April

- monthly meeting
- Duffy Award (student-athlete) voted on

May

- fall sports registration during the first two weeks
- Christian Award and Duffy Award presented at 8th grade awards night



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June

- evaluations for fall sports take place as soon as school is completed
- no monthly meeting
- Coordinators prepare for fall sports

July

- no monthly meeting
- Coordinators prepare for fall sports
- Briody Hall updates and repairs occur